

Volunteer Role Description



Role Title	Early Start Activity Volunteer
Department	Family Centre Service
Location	Broxbourne/East Herts/Welwyn Hatfield - Various
Hours	Various – minimum of 2 hours per week
Main Tasks / Responsibilities / Activities	<p>To support the vision of the Family Centre supporting the Early Start Team in their work with parents, carers, families and Children (under 11years)</p> <ul style="list-style-type: none"> • To ensure all families feel valued and welcome. • To support the engagement of parents in their children's development and learning. • To promote YMCA Family Centre values & ethos. • This is a very hands on role. • Setting up/tidying away activities. • Engage & play with the children. • Preparing snack/clearing up snack/washing up. • Lead on specific activities as required. • Includes both indoor and outdoor activities • Other tasks as requested by the Volunteer Champion.
Skills / Abilities / Experience / Qualities	<ul style="list-style-type: none"> • Knowledge and experience of working with young children and/or families. • Be of a friendly, welcoming, approachable and a cheerful disposition • Good communication skills with conversational English. • Passion for working with children & families • Confidence to talk to families. • Reliable & punctual. • Be a team player with a flexible approach. • Be proactive & work under your own initiative. • A willingness to get stuck in. • To treat all information in a confidential manner. • Opportunity to meet new people and learn new skill. • Non-judgemental and understanding of the diverse needs of children and their families. • Able to maintain complete discretion in handling confidential information. • Respect the Christian ethos of the YMCA & uphold its values
Training / Support	<ul style="list-style-type: none"> • A full induction to the Family Support Service and specific sites will be provided. • Required to complete the following online training: Safeguarding Children & Young People; Safeguarding Adults; Fire awareness; Equality & Diversity; Manual Handling; Food Hygiene – Level 2; Breast Feeding support - Level 1. • Plus a menu of optional training linked the role will be made available

YMCA enables people to develop their full potential in mind, body and spirit. Inspired by, and faithful to, our Christian values, we create supportive, inclusive and energising communities, where young people can truly belong, contribute and thrive.

SUPPORT & ADVICE

ACCOMMODATION

FAMILY WORK

HEALTH & WELLBEING

TRAINING & EDUCATION



	<ul style="list-style-type: none">• To understand and implement One YMCA's Code of Conduct & Policies.• Ongoing support with regular 1:1 meeting with the Volunteer Champion.• Opportunity to attend team meetings and events• Required to complete a monthly Hours record Form• To understand and implement relevant YMCA Policies & procedures
Additional Information	<ul style="list-style-type: none">• Undergo enhanced DBS check• X2 References required• Undertake additional training as and when required• Will my expenses be paid? We offer to pay volunteers' "out of pocket" expenses within agreed guidelines.

Our Volunteer Application Form and additional volunteering opportunities are available on our website: www.oneymca.org/volunteer or for more information, to discuss the role in more detail or if you have any questions please contact Zoe Sharp – Volunteer Coordinator – via email: volunteering@oneymca.org Or Tel: 0300 123 7572 selecting Broxbourne District.

Come & join our team & help make a difference today!